YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Govt. Mahamaya College Ratanpur
• Name of the Head of the institution	Dr. Ashok Kumar Lahare
• Designation	Incharge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9752107107
• Mobile no	9691304400
• Registered e-mail	gmc_ratanpur@rediffmail.com
• Alternate e-mail	iqac@gmcratanpur.ac.in
• Address	Chapora Road Ratanpur
• City/Town	Ratanpur
• State/UT	Chhattisgarh
• Pin Code	495442
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Atal Bihari Vajpeyee Bilaspur**
• Name of the IQAC Coordinator	**Dr. Shraddha Dubey**
• Phone No.	**9827404136**
• Alternate phone No.	**0775325549**
• Mobile	**7999514561**
• IQAC e-mail address	**iqac@gmcratanpur.ac.in**
• Alternate Email address	**shraddha.dubey7@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gmcratanpur.ac.in/Uploads/Aqar%2020221%20-%2022_2023227081551.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gmcratanpur.ac.in/Uploads/Internal%20Calender_2024164065236.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.29**	**2022**	**12/04/2022**	**11/04/2027**

6.Date of Establishment of IQAC	**17/07/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**RUSA**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File]()

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Compiling AQAR for the past five years. 2. Implementing diverse activities across different departments of the college. 3. Evaluating feedback from students and faculty regarding the college's facilities. 4. In compliance with government directives, eight value-added courses were formulated and forwarded to the State Quality Assurance Cell. Presently, two of these courses are operational within the college. 5. Arranging an orientation program for recently admitted students. 6. Hosting a visit by the NAAC peer team for institutional accreditation. 7. Arranging career counseling sessions and online webinars.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Curriculum Aspects	**- The academic calendar issued by the Higher Education Department was strictly adhered to. - Maintenance and updating of the website were carried out. - Consistent feedback on the syllabus was collected from both teachers and students.**
Teaching, Learning, and Evaluation	**- Increased integration of ICT tools in teaching methodologies. - Endeavors were directed towards catering to both slow-paced and advanced learners.**
Infrastructure and Learning Resources	**- The current facilities including the library, laboratories, seminar halls, and classrooms underwent upgrades. - Additional laboratory equipment was acquired. - Additional furniture was purchased for classrooms.**
Student Support and Progression	**Various events such as Yoga Day, Youth Day, Voter Day, and Annual Day were orchestrated to foster the holistic development of students. Scholarships were extended to students belonging to marginalized communities such as SC, ST, OBC, as well as those facing economic hardships, facilitating their educational journey. Career counseling sessions were conducted to guide students towards their desired academic and professional paths. Mentoring programs were implemented to provide personalized support and assistance to students in their academic pursuits. Workshops and seminars on skill development and employability were organized**

	to enhance students' readiness for the job market. Access to educational resources such as libraries, online databases, and study materials was ensured to promote academic excellence among students. Networking opportunities with alumni and industry professionals were facilitated to broaden students' horizons and foster professional growth. Financial aid schemes were introduced to alleviate the financial burden on deserving students, enabling them to focus more on their studies. Health and wellness programs were integrated into the curriculum to promote physical and mental well-being among students. Collaborations with NGOs and community organizations were established to address social issues and encourage students' participation in community service activities.
Governance, Leadership, and Management	• Multiple committees were established, including the Discipline Committee, Academic Audit Committee, Anti-Ragging Committee, NAAC Committee, etc., to address various aspects of institutional affairs. • Adequate leave provisions such as Earned Leave (EL), Casual Leave (CL), and Medical Leave were provided based on individual requirements to support staff well-being and work-life balance. • Disbursement of staff arrears, advances, and other claims was duly sanctioned to ensure timely and fair compensation for their services rendered. • A Faculty

	Development Committee was instituted to promote continuous professional growth and learning opportunities among academic staff. • An Ethics Committee was established to oversee adherence to ethical standards and guidelines across all institutional activities. • Regular performance evaluations were conducted to assess the effectiveness of leadership and management practices, facilitating continuous improvement and accountability. • Incentive schemes were introduced to recognize and reward exemplary contributions from faculty and staff members. • A Grievance Redressal Committee was formed to address concerns and complaints from both students and staff, fostering a transparent and supportive work environment.
Innovation and Best Practices	Within the framework of NSS, numerous online initiatives were implemented, including programs focused on social awareness regarding the prohibition of tobacco and alcohol. Additionally, events commemorating National Constitution Day were organized. - NSS spearheaded a range of digital campaigns aimed at promoting social awareness, such as initiatives addressing the prohibition of tobacco and alcohol. Moreover, the organization actively facilitated events marking National Constitution Day. - NSS embraced innovation by launching online campaigns dedicated to

	raising awareness about the prohibition of tobacco and alcohol. Furthermore, it played a pivotal role in orchestrating events in observance of National Constitution Day. - As part of its commitment to innovation, NSS orchestrated various online endeavors, including initiatives geared towards educating the public on the prohibition of tobacco and alcohol. Furthermore, the organization took the lead in arranging activities commemorating National Constitution Day. - NSS demonstrated its dedication to innovation through a series of online endeavors, including awareness campaigns on the prohibition of tobacco and alcohol. Moreover, it played an integral role in hosting events in honor of National Constitution Day. - NSS showcased its innovative spirit through online activities designed to promote social awareness, particularly regarding the prohibition of tobacco and alcohol. Additionally, the organization coordinated events in recognition of National Constitution Day.
13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	04/01/2024

15.Multidisciplinary / interdisciplinary

1. Embracing the ethos of the National Educational Policy 2020, the College is gearing towards a broader integration of multidisciplinary subjects, emphasizing the identification of program learning outcomes alongside courses and unit learning outcomes to delineate specific knowledge and skills. 2. In alignment with the National Educational Policy 2020, the College is moving towards a curriculum enriched with interdisciplinary subjects, focusing on delineating program learning outcomes in conjunction with course and unit learning outcomes to specify requisite knowledge and skills. 3. Reflecting the directives of the National Educational Policy 2020, the College is advancing towards an educational framework enriched with multidisciplinary subjects, emphasizing the articulation of program learning outcomes alongside courses and unit learning outcomes to elucidate precise knowledge and skills. 4. Consistent with the principles outlined in the National Educational Policy 2020, the College is evolving towards an academic landscape enriched with interdisciplinary subjects, with a focus on defining program learning outcomes alongside courses and unit learning outcomes to specify essential knowledge and skills. 5. In line with the mandates of the National Educational Policy 2020, the College is progressing towards a curriculum that emphasizes multidisciplinary subjects, emphasizing the articulation of program learning outcomes alongside courses and unit learning outcomes to delineate essential knowledge and skills. 6. Adhering to the guidelines of the National Educational Policy 2020, the College is transitioning towards a pedagogical approach that integrates interdisciplinary subjects, with a focus on specifying program learning outcomes alongside courses and unit learning outcomes to articulate necessary knowledge and skills. 7. Echoing the vision of the National Educational Policy 2020, the College is fostering a learning environment rich in multidisciplinary subjects, emphasizing the delineation of program learning outcomes alongside courses and unit learning outcomes to define critical knowledge and skills.

16.Academic bank of credits (ABC):

1. The institution eagerly awaits the University Guideline's approval before proceeding with the implementation of Academic Bank Credits (ABC). 2. In line with the institution's student-centric

approach, faculty members employ pedagogical methods rooted in constructivism, inquiry, reflection, collaboration, and integration. 3. Prioritizing the alignment with University Guidelines, the institution is poised to integrate Academic Bank Credits (ABC) once the green signal is received. 4. The institution's commitment to student-centered learning is reflected in the faculty's adoption of pedagogical strategies emphasizing constructivist principles, inquiry-based learning, reflection, collaboration, and integration. 5. As the institution awaits the University Guideline's approval, preparations for Academic Bank Credits (ABC) integration continue, bolstered by the institution's pedagogical focus on student-centric approaches and faculty practices grounded in constructivism, inquiry, reflection, collaboration, and integration. 6. Upon obtaining the necessary clearance from University Guidelines, the institution will proceed with the implementation of Academic Bank Credits (ABC), maintaining its pedagogical emphasis on student-centered learning and employing faculty approaches that are constructivist, inquiry-based, reflective, collaborative, and integrative.

17.Skill development:

1. The college is dedicated to fostering Value-Based Quality Education. This commitment is reflected in the celebration of national festivals such as Independence Day and Republic Day, as well as the observance of important events like World AIDS Day and Environment Day. 2. A key focus is on mentoring students to help them navigate potential career paths post-graduation. 3. To address dropout rates and enhance skill development, the college is devising plans to introduce vocational courses. 4. Collaboration proposals are underway to partner with vocational institutions' faculties for enhanced vocational skills training. 5. Additionally, the college is exploring avenues to incorporate more hands-on learning experiences and practical skill-building activities into the curriculum. 6. Initiatives to establish industry partnerships aim to provide students with real-world exposure and facilitate smoother transitions into the workforce. 7. Regular workshops, seminars, and guest lectures are organized to supplement academic learning with practical insights and industry knowledge. 8. Efforts are being made to integrate technology into teaching methodologies to equip students with relevant digital skills demanded by the contemporary job market. 9. The college is committed to continuously updating its curriculum to align with emerging industry trends and technological advancements. 10. Internship and apprenticeship programs are being developed to offer students valuable on-the-job training opportunities and industry connections.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. The institution prioritizes the incorporation of Indian knowledge systems by offering courses taught in local languages such as Hindi. Additionally, the curriculum includes the study of regional languages like Chhattisgarhi within Hindi literature degree programs, reflecting a commitment to cultural diversity and preservation. 2. As part of its mission, the college aims to preserve and promote indigenous languages by integrating them into academic offerings. This includes providing instruction in Indian languages and fostering a deeper understanding of linguistic and cultural heritage. 3. Emphasizing linguistic diversity, the college not only offers courses in Hindi but also recognizes the importance of regional languages like Chhattisgarhi, ensuring their inclusion in degree programs. This holistic approach underscores the institution's commitment to embracing and celebrating India's rich cultural tapestry. 4. Through the strategic integration of Indian knowledge systems, the college endeavors to provide a comprehensive educational experience rooted in linguistic and cultural diversity. This includes offering courses in Hindi and incorporating the study of regional languages such as Chhattisgarhi, thereby fostering a deeper connection to India's linguistic heritage. 5. With a focus on inclusivity and cultural preservation, the college is dedicated to integrating Indian knowledge systems into its curriculum. This involves offering courses in Hindi and incorporating the study of languages like Chhattisgarhi, reflecting a commitment to nurturing linguistic diversity and heritage. 6. In alignment with its vision for cultural preservation, the college actively incorporates Indian knowledge systems into its educational framework. This includes providing instruction in Hindi and offering courses that explore regional languages like Chhattisgarhi, thus ensuring the promotion and perpetuation of linguistic diversity within the academic sphere.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. Emphasizing Outcome-Based Education (OBE): The College aims to equip students with a positive mindset and essential attributes conducive to a prosperous future. It fosters skills in interpretation, analysis, and evaluation while nurturing a sense of responsibility and promoting active citizenship among its students. 2. Outcome-Centric Approach: Our institution is dedicated to Outcome-Based Education (OBE), directing efforts towards instilling a positive outlook and cultivating key qualities vital for achieving success in life. Central to our program outcomes is the development of critical thinking skills, responsibility, and a commitment to effective citizenship. 3. Advancing Outcome-Oriented Learning:

Through Outcome-Based Education (OBE), the College is committed to guiding students towards adopting a constructive attitude and fostering qualities essential for their future endeavors. Our curriculum emphasizes the cultivation of analytical abilities, responsibility, and the nurturing of engaged citizenship as integral components of student development. 4. Outcome-Driven Education Focus: With a focus on Outcome-Based Education (OBE), our institution prioritizes shaping students' attitudes and fostering qualities crucial for long-term success. Encouraging critical thinking, responsibility, and active participation in society are key outcomes we aim to achieve through our educational programs.

20.Distance education/online education:

Distance education/online education initiatives at the College encompass leveraging various digital platforms such as YouTube, Google Classroom, Zoom, and Google Meet. These platforms are utilized for delivering instructional content through videos, facilitating group collaboration, encouraging interactive sessions, assigning tasks, conducting assessments, and facilitating revision. These efforts exemplify the institution's commitment to blended learning methodologies.: 1. Utilizing online discussion forums to promote peer interaction and collaborative learning. 2. Incorporating multimedia elements like interactive quizzes and virtual simulations to enhance engagement and understanding. 3. Providing access to digital libraries and online resources to support self-directed learning. 4. Offering synchronous and asynchronous learning opportunities to accommodate diverse learning styles and schedules. 5. Implementing real-time feedback mechanisms to facilitate continuous improvement and personalized support for students. 6. Organizing virtual guest lectures, webinars, and workshops to enrich the learning experience and expose students to diverse perspectives. 7. Establishing online tutoring services or peer mentoring programs to provide additional academic support outside of regular class hours. 8. Encouraging active participation through online polls, surveys, and collaborative projects to foster a sense of community and accountability among learners. 9. Integrating adaptive learning technologies to tailor instruction to individual student needs and optimize learning outcomes. 10. Implementing strategies for digital literacy and online etiquette to ensure students are equipped with the necessary skills for successful online learning experiences.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**201**

File Description	Documents
Data Template	[View File]()

2.Student

2.1 Number of students during the year	**1943**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**440**

File Description	Documents
Data Template	[View File]()

2.3 Number of outgoing/ final year students during the year	**450**

File Description	Documents
Data Template	[View File]()

3.Academic

3.1 Number of full time teachers during the year	**20**

File Description	Documents
Data Template	[View File]()

3.2 Number of sanctioned posts during the year	**20**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**22.05**
4.3 Total number of computers on campus for academic purposes	**102**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-organized process. Faculty members start preparations ahead of students, updating themselves on curriculum changes. A suitable timetable is created by a committee, incorporating feedback from both students and faculty. This timetable is shared via notice boards and the college website. Faculty align their activities with the college calendar, which follows university and government guidelines. New student inductions are held at the start of each session to familiarize them with the institution's vision and mission. Classes, both theoretical and practical, follow the timetable and utilize various teaching methods including ICT tools and seminars. Students are encouraged to utilize the college's NRC center for accessing e-content. Teachers meticulously plan and execute lessons, documented in their daily diaries, which are regularly reviewed by department heads and the Principal.

File Description	Documents
Upload relevant supporting document	*View File*
Link for Additional information	https://gmcratanpur.ac.in/Uploads/https://www.bilaspuruniversity.ac.in/PDF/2019/AcademicCalender202122.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Mahamaya College, Ratanpur follows the academic calendar set by the Department of Higher Education, Government of Chhattisgarh, and Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. Committees ensure activities are executed according to the calendar. Steps include providing the calendar to faculty and uploading it on the college website. The admission process is planned by a central committee. Faculty ensure teaching-learning activities adhere to the schedule. The Student Union oversees elections and activities as per the schedule. Sports activities are managed by the sports advisory committee. Internal examinations are scheduled by the examination committee in consultation with faculty and students.

File Description	Documents
Upload relevant supporting document	*View File*
Link for Additional information	https://gmcratanpur.ac.in/Uploads/https://www.bilaspuruniversity.ac.in/PDF/2019/AcademicCalender202122.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

40

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution incorporates crosscutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum. Professional ethics govern behavior in business settings, encompassing various topics like market structure, cost determination, international trade, and corporate social responsibility. Gender issues cover all aspects concerning men and women in society, including topics such as social institutions and demographic features. Human values are integrated into courses across disciplines like Economics, Commerce, Political Science, and through NUSSD classes, with Hindi Literature also contributing to the imparting of human values.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

519

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<u>https://www.gmcratanpur.ac.in/Uploads/Feedback%202022%20-%2023_2024273060424.pdf</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/https://gmcratanpur.ac.in/Uploads/Fe edback%202022%20-%2023_2024273060424.pdf](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

712

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

438

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses students' learning levels and tailors

special programs for both advanced and slow learners. Advanced learners are identified through various assessments and are engaged in group discussions, tutorials, field visits, and encouraged to participate in extracurricular activities and academic events. Slow learners benefit from special classes, doubt-clearing sessions, and extra attention from teachers through tutorials and revision sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1943	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods, including experiential learning, participative learning, and problem-solving techniques, enhance learning experiences. Experiential learning, which emphasizes observation, hands-on experience, and practical application, fosters understanding of the real world. Participative learning, integral to the college curriculum, employs methods like group discussions, fieldwork, assignments, and student seminars. Field visits to nearby historically significant areas enrich participatory learning experiences, such as those in history. Group discussions facilitate idea exchange and critical thinking, while seminars assess postgraduate students. Problem-solving methodologies are central to science department learning, while humanities students engage in similar approaches through college competitions like the 'Best from Waste' contest. This initiative encourages students to repurpose discarded items into useful or decorative objects before the Annual Function.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers utilize ICT tools for effective teaching and learning, with a focus on enhancing student benefits. Regular training sessions on ICT tools and access to NLIST resources are provided. While lectures remain the primary mode of teaching, ICT tools such as PowerPoint presentations and educational videos are integrated to enrich the learning experience. Teachers also guide students in utilizing ICT tools effectively, particularly at the NRC center. The college hosts online competitions to familiarize students with digital activities, offering opportunities like campus placements. Important updates on syllabi, exam schedules, and competitions are communicated through notice boards and the college website. These efforts not only benefit rural students in adapting to ICT tools but also ensure they stay updated with the latest developments.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Checking how well students are doing in their studies is really important. In universities, there's something called internal assessment, which is part of how they figure out how much students have learned. In bachelor's programs, this counts for 10%, and in master's programs, it's 20% for each subject. Internal assessment happens regularly, not just once, and there are different ways they do it.

Being clear and fair about how they do this assessment helps students get better at learning and writing. Here are some steps they take to do it well:

1. They use the same fair method for assessing all subjects. 2. Even though there are different subjects, they try to be fair and consistent with how they assess. 3. The teachers get together to plan and finalize how they'll do these assessments. 4. They work out the schedule with the teachers and make sure everyone knows when it's happening by using things like WhatsApp groups, notice boards, and the college website.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Every year, a group called the Internal Examination Committee is set up to handle things related to how we evaluate internally. This group keeps track of what we do during internal exams, including any issues students have. If students have a problem with how their work is evaluated, they can talk to their department head or their

teachers who teach that subject. The teachers and departments make sure to sort out these problems quickly, usually at the department level, so the students are happy. If a student still isn't happy after talking to their teacher, they can go to the department head or the Internal Examination Committee.

Sometimes, students can't take exams because of special reasons, like being in national or state sports competitions or being sick. In those cases, the Internal Examination Committee arranges a separate exam.

For the big exams at the end of the year or semester, we have a way to deal with problems too. Students who want their marks double-checked can find out how to do that from the college office, the help desk, or any teacher. The university then checks the marks again, following the right steps. If a student is still not happy after that, there's another way for them to ask for their marks to be checked again.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website clearly shows what students are expected to learn from their courses and programs. These are called Programme Outcomes (PO) and Course Outcomes (CO). You can find them easily under the 'IQAC' tab on the website. Each program, like B.A, B.Sc., B.Com., and M.A, has its own outcomes. Also, the outcomes for each course might be different, especially because students choose different elective subjects and have different goals for jobs or further studies.

The website lists all these outcomes, which is helpful for students to understand what they're learning and how it can help them in the job market. Teachers and students both know what topics will be covered in their courses and stick to that plan. They try their best to finish all the topics on time and in detail.

At the beginning of each session, students are told about what

they'll be studying in their chosen program. They're encouraged to read more and gather information related to their courses during the session. Undergraduate students are also told about their course structure and who their teachers will be, both in person and in class.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We assess students' progress in achieving program and course outcomes through various means: their performance in university and internal exams, academic records, and achievements. We track student progression, post-graduation pursuits, and participation in competitive exams. Recently, we've begun centralizing alumni data for easier access. Evaluation focuses on student success in advancing to higher studies, qualifying in exams like NET/SET, and entering various fields such as teaching, further education, government jobs, defense, and entrepreneurship. We observe trends like Ph.D. pursuits in private universities, exam preparations, teaching roles, and specialized studies at different institutions. This data helps us understand how well our students are meeting the goals of our programs and courses and prepares us to adapt and improve as needed.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

523

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://gmcratanpur.ac.in/Uploads/Feedback%202022%20-%2023_202427306 0424.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has successfully cultivated an environment conducive to fostering innovations and knowledge transfer through various initiatives. Notably, it has implemented several measures to bolster its ICT infrastructure, facilitating seamless communication, creation, dissemination, storage, and management of information. Over the past five years, the institution has undertaken commendable efforts, including the addition of 40computers, development of three ICT-enabled classrooms, and the provision of LCD projectors in each classroom through portable and battery-operated devices. Furthermore, the institution has repurposed TV sets into multifunctional devices and conducted workshops on computer awareness.

Moreover, to ensure widespread access to ICT resources, the institution has extended internet facilities to its Old and RUSA buildings and implemented campus-wide Wi-Fi coverage. Additionally, all departments have been equipped with Wi-Fi-enabled all-in-one

PCs, further enhancing accessibility to ICT resources. Notably, the institution has enhanced its ICT facilities in the National Resource Center (NRC) and installed SOUL 2.0 software in its library. Moreover, to facilitate direct access to NLIST and other information sources, five PCs have been installed in the reading room. These concerted efforts underscore the institution's commitment to fostering a robust ecosystem for innovation and knowledge transfer.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities at our college are pivotal for students' holistic development and community impact. Led by the National Service Scheme (NSS), students actively participate in neighborhood

initiatives, addressing social issues and promoting awareness. Annual programs include environmental efforts like tree planting and cleanliness drives, benefiting both the college and adopted areas like Ghansipur village and Mahamaya temple premises. Infrastructure improvements in Ghansipur, such as building renovations and platform construction, enhance local amenities. Distribution of fruit tree saplings supports sustainable farming practices, aiding rural development. Information sessions on government schemes like Narva, Ghurava, and financial inclusion initiatives educate both students and Ghansipur residents. During Navaratri, NSS volunteers assist local authorities in managing crowds at the temple, earning recognition for their contributions. Our commitment to a green campus underscores environmental responsibility. The Red Cross and Red Ribbon society conducts health awareness programs through lectures, rallies, and mask distribution. These activities cultivate socially conscious individuals, fostering community betterment and personal growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

311

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution boasts a robust infrastructure tailored to facilitate effective teaching and learning experiences. Within the main building, essential administrative and academic spaces are housed, including the Principal's chamber, administrative offices, and well-equipped science laboratories. These labs are furnished with requisite apparatuses for practical classes in alignment with the curriculum. Furthermore, departments for Economics, Commerce, Hindi, and English are accommodated, each equipped with internet facilities to support research and learning activities. The Computer Science department features 30 Wi-Fi enabled computers, enhancing technological accessibility for students and faculty alike. The main building also features amenities such as a staff room with an attached washroom, six classrooms, and separate common rooms for

both girls and boys, fostering a conducive learning environment.

In the old building, postgraduate departments including Political Science, Sociology, and History find their home, each equipped with internet-enabled computers and well-ventilated classrooms. Additionally, facilities such as the library, sports department, and canteen contribute to the holistic student experience. The canteen upholds high standards of cleanliness and hygiene to cater to the diverse needs of the student body.

The RUSA building adds further value with its six classrooms, Geography department, and laboratory, all equipped with modern technology and practical resources. Notably, a Smart Classroom equipped with contemporary audio-visual teaching aids enhances the pedagogical approach. Separate washroom facilities for boys and girls ensure sanitation and privacy, reflecting the institution's commitment to student welfare and academic excellence.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution prioritizes students' holistic development through comprehensive cultural, recreational, and sports facilities. Recognizing the importance of extracurricular activities, it offers a range of amenities to cater to diverse interests. Cultural activities are supported with modern sound systems and musical instruments, encouraging students to explore their artistic talents. The expansive outdoor playground hosts various sports like basketball, volleyball, badminton, cricket, and football, promoting physical fitness and teamwork. Indoor facilities include rooms for chess, table tennis, and carom, as well as a multi-gymnasium and meditation space for fitness and mental well-being. The college's National Service Scheme (NSS) units engage students in community outreach programs, fostering social responsibility and leadership skills. Annual cultural and sports events provide platforms for students to showcase their talents in dance, singing, drama, cooking, and sports competitions, enhancing their time management, teamwork, and overall productivity. These facilities and activities contribute to a vibrant campus life, enriching students' educational

experiences beyond the classroom.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.83505

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File]

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has undergone automation through the implementation of an Integrated Library Management System (ILMS), specifically utilizing the SOUL 2.0 software. Despite challenges posed by the Covid-19 epidemic, which hindered the provision of comprehensive training for both the librarian and computer operator, substantial progress has been made. Data pertaining to almost all available books has been successfully integrated into the ILMS software.

One notable feature of the library's automation is the incorporation of the N-LIST facility, designed to facilitate easy access to e-resources. This includes a wide array of national and international level journals, e-books, and reference materials, all accessible online. These resources serve both students and faculty members, aiding them in their endeavors such as study material acquisition, assignment completion, and research work.

As for the library's collection, it boasts nearly 23,300 books covering various subjects and disciplines. The ILMS software utilized is SOUL 2.0, which has been partially automated. The nature of automation is classified as partial, indicating that while significant aspects of library operations have been streamlined through the software, there may still be manual processes in place.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://gmcratanpur.ac.in/Uploads/new%20procedure_2021305131321.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.0059

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution diligently updates its IT facilities, particularly Wi-Fi connectivity, ensuring they remain current with technological advancements. With three classrooms equipped with cutting-edge ICT facilities and interactive boards/LCD projectors in every building, the College fosters dynamic teaching environments. Additionally, the seminar room in the RUSA building features a digital teaching device with an audio system, enhancing the learning experience.

A Wi-Fi-enabled campus, powered by BSNL's high-speed internet via optical fiber cables, ensures reliable connectivity for faculty and students. The College prioritizes computer facilities for computer-aided teaching and learning, reflecting its commitment to technological integration.

Supported by UGC, the Network Resource Centre serves as a valuable

asset for teaching and learning activities. Over the past five years, the College has significantly upgraded its IT infrastructure, increasing the number of computers from 61 to 93 and implementing a biometric system in 2018 for administrative efficiency and security.

The College's website provides essential information and is regularly updated. Bulk messaging facilities are utilized to promptly communicate important notices to students. These efforts underscore the institution's dedication to fostering a technologically enriched learning environment and efficient communication channels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gmcratanpur.ac.in/Uploads/ict%20facilities%20corrected_2021204093116.pdf

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.52985

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains a structured approach to managing its physical, academic, and support facilities. With three buildings housing 20 classrooms, 7 laboratories, 3 ICT-equipped classrooms, and 2 Girls' common rooms, the infrastructure meets the college's needs. Additionally, the library, sports facilities, and 35 computers with internet access are appropriately allocated. A mini stadium caters to outdoor sports activities, while Wi-Fi coverage spans the entire campus, complemented by surveillance via 25 CCTV cameras. Adhering to UGC and state education department guidelines ensures academic and procedural integrity.

To ensure efficient facility management, the college forms various committees. Shortages in supporting staff are mitigated by hiring daily wage workers through self-financing and community initiatives. Laboratory maintenance falls under department heads' purview, supported by assistants, while library operations benefit from designated support staff. A trained sports officer promotes student engagement in sports for holistic development. With over 100 computers available, vacancies in computer operator positions are filled temporarily through self-financing. Contractual teachers ensure continuity in computer science education. Additional support staff are sourced through community participation to maintain optimal functioning of computer facilities. This comprehensive approach ensures the effective utilization and upkeep of college resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1506

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

108

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution prioritizes student engagement by integrating them into various administrative and extracurricular activities through established processes. Acknowledging students as paramount

stakeholders, their active involvement in decision-making bodies like IQAC and Development Committees ensures their perspectives are considered in key institutional matters. Students' contributions have been instrumental in implementing various developmental projects, including course introductions, infrastructure enhancements, and cultural event arrangements. Their meaningful suggestions have led to tangible improvements such as Wi-Fi expansion, sports equipment procurement, and infrastructure upgrades.

Moreover, the institution nurtures a vibrant extracurricular environment with a wide range of activities like debates, essay competitions, and artistic pursuits. Students not only participate enthusiastically but also take leadership roles in organizing these events, fostering a sense of responsibility and teamwork. This holistic approach enriches the student experience, promoting personal growth and a well-rounded education. Through these initiatives, the institution cultivates a culture of active student involvement, ensuring their voices are heard and valued in shaping the educational landscape.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Ensuring the presence of a registered Alumni Association is vital for Higher Education Institutions (HEIs) as it signifies a structured avenue for alumni to actively participate in the institution's progress. Such associations, operating within legal frameworks, facilitate significant contributions to the institution, be it through financial means or other forms of support services. The enduring relationships fostered with alumni are paramount for the sustained success of HEIs. Alumni serve multifaceted roles, extending beyond monetary donations, offering expertise, mentorship, and networking opportunities beneficial for current students and the institution alike. Their involvement in the initiation and execution of development plans is pivotal, enriching academic programs, fostering industry connections, and enhancing overall institutional reputation. Over three decades since the college's inception, the thousands of alumni who have graduated continue to serve society and the nation, embodying the institution's commitment to excellence in education. Their collective achievements stand as a testament to the quality of education imparted by the college, reinforcing its role as a catalyst for societal progress and advancement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year	**E. <1Lakhs**

(INR in Lakhs)

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance structure of the institution is deeply rooted in its vision and mission, which aim to provide quality education while nurturing students' holistic development. The vision underscores the importance of imparting knowledge, instilling values, and unlocking individual potential to shape future leaders and entrepreneurs. In alignment with this, the mission is committed to delivering excellence in education, empowering students with skills to adapt to a changing world and access diverse career opportunities. Led by the Principal and supported by various committees, governance activities are intricately linked to these guiding principles. Recent achievements include a notable increase in student enrollment and organized programs to enhance students' employability skills through the Career Guidance Cell. These accomplishments reflect the institution's proactive approach to fulfilling its vision and mission, ensuring students are equipped for success in both their professional and personal lives.

File Description	Documents
Paste link for additional information	https://gmcratanpur.ac.in/uploads/Vision%20and%20Mission%20of%20the%20College.pdf
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership within the institution is exemplified through practices like decentralization and participative management. Governed by the Department of Higher Education, Government of Chhattisgarh, and affiliated with Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, the college handles critical matters such as fund allocation and appointment approvals. Annual and semester

examinations are conducted by Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The college's decentralized governance system grants autonomy to departments and committees, facilitating smooth operations and program implementation. Committees are established at the college level by the Principal, in consultation with staff and IQAC, ensuring effective decision-making. Participative management involves students, alumni, and parents in crucial committees like IQAC and Development. Each department collaborates with faculty to devise action plans for quality education, covering workload, scheduling, and resource procurement. Committee conveners implement action plans with member support. The Principal oversees academic and extracurricular activities, incorporating feedback from stakeholders into committee discussions for continual improvement. This structured approach fosters a collaborative environment, enhancing institutional effectiveness and stakeholder satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government Mahamaya College, Ratanpur, demonstrates a robust commitment to strategic planning and effective deployment thereof, tailored to evolving needs and scenarios. This commitment is evidenced by a series of initiatives aimed at enhancing facilities and resources across various domains:

1. Construction of eight spacious classrooms to accommodate growing student numbers. 2. Upgrading and modernizing all laboratories with state-of-the-art equipment. 3. Establishment of an English language lab to foster conversational skills. 4. Equipping classrooms with green boards, interactive boards, LCD projectors, and portable battery-operated projectors for enhanced ICT accessibility. 5. Deployment of fixed and portable speaker/sound systems for improved audio facilities. 6. Library enhancement with SOUL 2.0 software, computers, and Wi-Fi connectivity. 7. Expansion of computer resources with over 30 units featuring the latest configurations and two Wi-Fi enabled printers. 8. Introduction of a multi-gym facility and acquisition of Kabaddi mats to promote physical fitness. 9. Procurement of musical instruments to encourage cultural activities. 10. Acquisition of furniture, computer tables/chairs, and modular

notice boards. 11. Provision of photocopying services for student convenience.

These endeavors have resulted in an expanded intake capacity for B.A., B.Com., and B.Sc. programs, with approved proposals for new courses including M.Com., PGDCA, and DCA. Additionally, plans are underway to introduce M.A. programs in Geography and Hindi, along with an M.Sc. program in Chemistry.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutional bodies demonstrate effectiveness and efficiency through their policies, administrative structures, appointment procedures, and service rules. As a government institution, the college adheres to state government regulations. At its helm is the Principal, responsible for overseeing all aspects of the college, including financial transactions, administrative functions, and academic activities, in accordance with guidelines from the Department of Higher Education and the affiliating University. Supporting the Principal are departmental Heads/Coordinators, committees, librarians, sports officers, and office staff, who collectively ensure the smooth operation of academic and co-curricular pursuits. Each department's faculty oversees academic endeavors, while sports activities and library services are managed by dedicated officers. These committees provide advisory support to the Principal.

The administrative framework comprises Assistant Grade I (Head Clerk) overseeing various office sections, with support from Assistant Grades II and III and peons. Laboratory technicians and attendants maintain laboratory facilities. Guest lecturers and self-financed teachers are recruited based on merit, following state government guidelines. This structured setup facilitates efficient management, ensuring the college's objectives of academic excellence and holistic development are met effectively.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105754/6.2.2_1622110773_5238.pdf
Link to Organogram of the institution webpage	https://gmcratanpur.ac.in/Uploads/ORGANOGRAM%20OF%20THE%20COLLEGE_2021294084323.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution demonstrates a commitment to the well-being of both teaching and non-teaching staff through comprehensive welfare measures aligned with the regulations of the Government of Chhattisgarh. For teaching and non-teaching staff alike, the institution ensures post-retirement financial security with provisions for pension, gratuity, and the encashment of earned leave. Additionally, the implementation of the CPS scheme, Anukampa Niyukti, and ex-gratia support in the event of an employee's demise further underscores its commitment to staff welfare.

Moreover, the institution provides avenues for financial planning and assistance through schemes such as GIS, GPF, NPS, and partial withdrawal options from GPF accounts to address urgent family needs.

Recognizing the importance of health and well-being, medical reimbursement facilities are extended to all staff members. Various types of leaves, including casual, earned, medical, and maternity, are available, with special provisions for family planning increments where applicable.

Distinct welfare measures tailored to teaching staff include incentives such as advance increments for pursuing higher education like M. Phil. and Ph.D., duty leaves for academic engagements, and study leave provisions. Similarly, non-teaching staff benefit from duty leaves for training programs (Class-III), and additional support like uniform provisions, festival advances, and medical allowances (Class-IV). These measures collectively foster a supportive and conducive work environment for all staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institutions Performance Appraisal System encompasses evaluations for both teaching and non-teaching staff. Teaching staff undergo performance appraisal according to guidelines set by the Department of Higher Education, Government of Chhattisgarh, in alignment with UGC standards. Confidential reports and API forms are submitted by teaching staff, detailing their session's academic

contributions such as paper presentations, research publications, student guidance, curriculum development, and administrative duties. API scores are assessed by the IQAC and forwarded to the SLQAC for approval. Principals evaluate CR forms, assigning grades ranging from excellent to poor, which are then reviewed by Regional Additional Directors (AD) and forwarded to the Secretary of Higher Education for final acceptance.

For Librarians and Sports Officers, separate performance appraisal forms are tailored to reflect the specifics of their roles, following the same evaluation process as teaching staff. Additionally, distinct CR proformas are available for class three and four employees, assessing criteria like physical capacity, punctuality, and decision-making abilities. This comprehensive system ensures equitable and thorough evaluations across all staff categories, promoting accountability and continuous improvement within the institution.

File Description	Documents
Paste link for additional information	https://www.gmcratanpur.ac.in/Uploads/Feedback%202022%20-%2023_2024273060424.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution diligently conducts both internal and external financial audits to ensure transparency and accountability in its financial operations. Internally, the college employs a systematic approach wherein the accounts are meticulously maintained by the account section. The Principal appoints internal auditors who form an audit committee, including faculty members from the commerce department. This committee diligently monitors expenses and scrutinizes cashbooks throughout the year. The accounts section maintains various financial records such as receipts, payments, ledger books, cheque issue registers, Daily Fee Collection (DFC) records, vouchers, and bills, all meticulously documented by the institution's Assistant Grade-II accountant. Additionally, a monthly expenditure report is diligently prepared and submitted to the Directorate of Higher Education.

Externally, the financial transactions of the college span multiple categories, including Government, Non-Government, Self-finance, Jan Bhagidari, UGC, and RUSA funds. These transactions undergo rigorous external audits as mandated by state government regulations. The audit of Government and Non-Government funds is conducted by the audit section of the Department of Higher Education and the Accountant General of the CG office. Furthermore, Jan Bhagidari and Self-finance accounts undergo scrutiny by Chartered Accountants annually, while UGC and RUSA accounts are also subject to CA audits as needed. The most recent external audit conducted by the Accountant General took place in June 2021. This comprehensive auditing framework ensures the financial integrity and compliance of the institution with regulatory standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institutional strategies for fund mobilization and resource optimization are diligently followed to ensure effective utilization. Funds and grants from diverse sources are received by the college, with the Principal (DDO) overseeing their purposeful allocation. Mobilization of funds aligns with specific needs, a responsibility undertaken by the Principal in consultation with

pertinent committees or departments, adhering to formal procedures.

Optimal resource utilization is a priority across departments, with thorough consultations and adherence to established protocols evident in areas such as laboratories, library, sports, and other units. State government allotments, designated for staff salaries and infrastructure maintenance, are allocated meticulously, covering expenses such as affiliation fees, utilities, furniture, and equipment. Non-government funds, primarily sourced from student admission fees, are allocated to various components including development initiatives, internal examinations, and essential amenities like cycle stands and common rooms.

The Rashtriya Uchchatar Shiksha Abhiyan (RUSA) committee oversees the proper utilization of funds allocated to specific purposes, ensuring alignment with grant objectives. This comprehensive approach ensures that resources are optimally utilized to enhance the college's educational environment and support its overarching goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has played a pivotal role in institutionalizing robust quality assurance strategies and processes within the institution. Noteworthy contributions include the implementation of various best practices:

Firstly, IQAC has spearheaded curriculum enrichment initiatives aimed at fostering skill development among students. This effort has manifested through the organization of specialized training programs such as Certificate courses in Management and Soft Skills, as well as diploma courses in Banking and Finance, Hospital and Service Management, and Retail Marketing. Collaborative endeavors with esteemed institutions like the Tata Institute of Social Sciences, Mumbai, and Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur, have further enriched the educational landscape. Additionally, proposals for the introduction of new courses such as M. Com., PGDCA, and DCA

have been initiated and successfully recommended by the Jan Bhagidari Samiti and approved by the Department of Higher Education, Government of Chhattisgarh.

Secondly, IQAC has prioritized the enhancement of curriculum delivery through the bolstering of ICT facilities. By integrating ICT tools into various academic domains, students are provided with opportunities to develop competency, creativity, and productivity in ICT usage. This initiative has seen an expansion of ICT infrastructure, with the extension of Internet/Wi-Fi facilities to both RUSA and Old buildings. Furthermore, the provision of NLIST facility and free Wi-Fi access across the campus, coupled with complimentary computer and internet services for regular students at the college's NRC, underscores the commitment to leveraging technology for effective learning outcomes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly evaluates its teaching-learning methodologies, operational structures, and learning outcomes through the Internal Quality Assurance Cell (IQAC) in accordance with established standards, documenting the progressive enhancements across various activities. Following recommendations from the National Assessment and Accreditation Council (NAAC) during the institution's initial accreditation cycle, diverse operational methodologies were proposed to fortify teaching-learning processes. Both the IQAC and the institution have diligently endeavored to devise and execute strategies aligning with these recommendations.

Illustratively, two instances exemplify the institutional commitment to reviewing and implementing teaching-learning reforms. Firstly, through Academic Audit, the institution assesses teaching and academic performance, employing predefined criteria to evaluate faculty endeavors. Subsequent to the audit, faculty members undertake measures to enhance the teaching-learning experience based on received suggestions and recommendations. Secondly, recognizing the pivotal role of Information and Communication Technology (ICT),

concerted efforts have been directed towards bolstering ICT infrastructure. The IQAC and the institution have invested in enhancing accessibility to ICT resources, exemplified by the provision of all-in-one Wi-Fi enabled PCs to each department, facilitating seamless information access for both faculty and students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gmcratanpur.ac.in/Uploads/Annual%20Report_202424045755.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Throughout the year, the Institution has implemented various measures to promote gender equity, particularly focusing on the empowerment and safety of female students. As a co-educational

institution, efforts have been made to raise awareness among female students regarding their legal rights and safety precautions. These initiatives include:

1. Safety and Security: Installation of CCTV cameras at sensitive locations within the campus, establishment of Anti-ragging committees, Committee against Sexual Harassment, and Disciplinary committee dedicated to addressing gender-related issues. Moreover, the institution provides essential facilities such as a Sanitary Napkin Vending Machine and an Incinerator for the safe disposal of used sanitary napkins. Helpline numbers are prominently displayed in the campus premises and girls' common room to ensure immediate assistance if needed.

2. Common Room Facilities: Provision of two dedicated girls' common rooms within the college premises, equipped with essential amenities to cater to their needs. Additionally, two separate washrooms are provided to ensure privacy and convenience for female students.

These initiatives underscore the institution's commitment to fostering a safe and inclusive environment conducive to the holistic development of all students, regardless of gender.

File Description	Documents
Annual gender sensitization action plan	https://www.gmcratanpur.ac.in/Uploads/7.1.1_2021045034654_2021295110410.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution's waste management practices encompass various categories, ensuring environmental sustainability and resource efficiency. Solid waste management involves meticulous segregation into biodegradable and non-biodegradable waste, aligning with the principle of Reduce, Recycle, and Reuse. With over 350 trees on campus, garden waste is abundantly generated, promptly converted into compost, fostering sustainable agriculture practices. Students actively engage in these initiatives, gaining insight into agricultural sustainability, particularly beneficial for those hailing from rural backgrounds.

To minimize paper consumption, electronic displays and smartphone communication disseminate information efficiently, promoting eco-friendly habits. Discouraging plastic use, the institution collaborates with local municipalities for non-biodegradable waste collection at regular intervals.

Liquid waste management prioritizes resource optimization, with RO purifier wastewater repurposed for sanitation and gardening, while toilet wastewater is channeled into a septic tank.

A comprehensive waste recycling system features three tanks dedicated to NADEP and vermi composting, transforming garden waste into organic fertilizer for campus gardens. Additionally, defective items like instruments and furniture undergo recycling processes, emphasizing resource conservation and waste reduction. These initiatives underscore the institution's commitment to environmental stewardship and sustainable development.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks	**A. Any 4 or all of the above**

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution actively fosters an inclusive environment through various initiatives aimed at promoting tolerance and harmony across diverse cultural, regional, linguistic, communal, socioeconomic, and other backgrounds. Our commitment to academic excellence is complemented by a deep sense of empathy towards social consciousness

and a harmonious relationship with the surrounding culture. Traditional occasions and the birthdays of notable figures are celebrated with cultural fervor through diverse programs such as Bhangra, Garba, Dandiya, Suva, Karma dance, speeches, and talk sessions, fostering a rich cultural exchange on campus. Engaging in the Ek Bharat Shresht Bharat (EBSB) scheme, students enthusiastically participate in activities that honor and respect the culture of paired states, such as Gujarat.

Under the auspices of the NSS wing, the institution organizes events like National Yoga Day, encouraging active student participation and community engagement. Embracing reservation policies aimed at social justice, the institution ensures equitable opportunities for all. Linguistic diversity is managed through the adoption of a common professional language, Hindi, during working hours, while efforts are made to ensure that no individual feels marginalized due to linguistic differences.

Our campus stands as a testament to unity, where communal divides are nonexistent, and individuals from diverse backgrounds seamlessly integrate to collaborate, celebrate, and thrive together. Committed to social responsibility, the NSS unit has been instrumental in various charitable endeavors and initiatives aimed at uplifting the underprivileged since its inception, reflecting our enduring dedication to fostering an inclusive and compassionate community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution prioritizes the sensitization of students and employees to their constitutional obligations, encompassing values, rights, duties, and responsibilities as citizens. Understanding constitutional duties, values, rights, and responsibilities is imperative for all members of the Institution, who are expected to assume leadership roles in societal and national development. Through concerted efforts, the Institution endeavors to raise awareness among students, staff, and other stakeholders on these critical matters. Various programs are meticulously organized to

underscore the significance of the Constitution, encourage the fulfillment of constitutional obligations, and foster active engagement with constitutional rights. Additionally, special attention is accorded to significant national observances, with initiatives such as the reading of the Constitution's Preamble on Constitution Day, November 26th, accompanied by expert insights into its essence. Moreover, as part of the Systematic Voters' Education and Electoral Participation (SVEEP) initiative, campus ambassadors are appointed, and diverse activities including debates, posters, slogans, paintings, rallies, human chains, and demonstrations on EVM functionality are conducted to boost voter enrollment and enhance participation in elections. These endeavors collectively aim to instill a profound understanding and appreciation of constitutional principles among the Institution's community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gmcratanpur.ac.in/Uploads/7.1.9_2021075085344.pdf
Any other relevant information	https://www.gmcratanpur.ac.in/Uploads/7.1.9_2021075085344.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively participates in both national and international commemorations, fostering a rich cultural environment and promoting student engagement. Throughout the academic year, various events and festivals are celebrated to imbue students with a sense of national pride and global awareness.

1. On significant national occasions such as Independence Day and Republic Day, the Principal ceremoniously hoists the national flag, accompanied by collective singing of the national anthem, fostering a vibrant atmosphere of patriotism among students and faculty.

2. Teachers' Day on 5th September witnesses enthusiastic student participation, honoring educators' contributions to society.

3. The institution observes NSS Day on 24th September annually, emphasizing community service and social responsibility.

4. National Deworming Day entails the distribution of Albendazole tablets to students under 19 years old, accompanied by awareness programs promoting public health.

5. The birth anniversaries of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October feature cleanliness drives, motivational speeches, and educational programs, instilling values of peace and leadership.

6. Constitution Day on 26th November involves the collective reading of the Constitution's Preamble, complemented by expert insights into its significance, fostering an understanding of democratic principles.

7. World AIDS Day on 1st December prompts awareness programs and

competitions, promoting understanding and prevention of the disease.

8. National Youth Day on January 12 and National Voters Day on 25th January celebrate youth empowerment and democratic participation, respectively.

9. International Yoga Day on 21st June emphasizes physical and mental well-being through yoga practice, promoting holistic health among students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1: Green Campus

1. Title: Green Campus 2. Objectives: To ensure efficient land use, water management, and the conservation of natural resources. 3. Context: As an institution of Higher Education, it is imperative to raise awareness among the current generation about the significance of adopting environmentally sustainable practices. 4. Practice: The college campus, sprawling across approximately 10 acres, is meticulously landscaped. Annually, the college orchestrates a plantation drive engaging students, staff, and other stakeholders. These systematic plantation drives serve as a proactive measure towards sustaining a green environment.

Best Practice-2: Free ICT Training for Weaker and Marginalized Students

1. Title: Free ICT Training to Weaker and Marginalized Students 2. Objectives: To provide free ICT training to students from economically weaker and marginalized rural areas, acquainting them with computer systems and emphasizing their applications. 3. Context: A significant portion of the student body hails from financially disadvantaged and marginalized backgrounds, lacking

access to transportation, electricity, computers, and internet facilities. 4. Practice: The college offers comprehensive ICT facilities including a Computer Science lab, a Network Resource Center (NRC) for general training and internet access, an English Language Lab, and three ICT-enabled classrooms equipped with a total of 116computers. This initiative aims to bridge the digital divide and empower students with essential ICT skills, particularly those from underserved communities.

File Description	Documents
Best practices in the Institutional website	https://gmcratanpur.ac.in/Uploads/7.2.1%20(1%20)_2021175193931.pdf
Any other relevant information	https://gmcratanpur.ac.in/Uploads/BEST%20PRA%20CTICE_2021175192844.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution's performance in fostering a unique area central to its mission and focus is paramount. Guided by the motto 'Gyanmev Shakti', the college is committed to enriching the knowledge base of its students. Through dedicated efforts, the institution ensures holistic development, including extracurricular activities. Sporting facilities, overseen by trained instructors, offer both indoor and outdoor opportunities, fostering physical well-being and teamwork. Modern amenities, such as synthetic mats for Kabaddi and Karate, supplement traditional sports, promoting diverse interests.

Furthermore, a well-maintained playground serves as a hub for various outdoor games, accessible to both students and local talent. This inclusive approach extends to gender parity in education, evidenced by a notable increase in female enrollment from 50% to 57% over the past five years. Remarkably, the institution serves predominantly underprivileged communities, with over 90% of students hailing from SC, ST, and other backward sections. Through these endeavors, the college not only advances academic excellence but also fosters a culture of inclusivity and social empowerment, embodying its core values.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In outlining the agenda for the upcoming academic year, several pivotal criteria stand at the forefront of our objectives:

1. Completion of Girls' Hostel Construction:It is imperative to prioritize the finalization of construction for the girls' hostel, ensuring a conducive living environment for our students.

2. Expansion of Infrastructure for Enrollment:We aim to fortify our infrastructure to accommodate a growing student body, fostering accessibility and inclusivity in education.

3. Fostering a Learning Culture:Central to our mission is the cultivation of a vibrant learning culture among students, with a dedicated focus on elevating academic standards and promoting a thirst for knowledge.

4. Enhancing English Proficiency:We are committed to nurturing students' foundational English language skills and communication proficiency, equipping them for success in an increasingly interconnected world.

5. Promoting Employability and Entrepreneurship:Our efforts extend towards instilling vital employability skills and fostering an entrepreneurial mindset among students, empowering them for future career endeavors.

6. Empowering Research Initiatives:We endeavor to inspire both faculty and students towards meaningful research endeavors, fostering a culture of innovation and discovery within our academic community.

7. Integration of Updated Resources and Technology:Recognizing the significance of evolving resources and technology, we emphasize the continuous utilization and acquisition of cutting-edge tools for the benefit of both faculty and students.

8. Maintenance of Facilities:Despite constraints, diligent maintenance of our buildings, laboratories, gardens, and other

facilities remains paramount, ensuring a conducive environment for teaching, learning, and research endeavors.